**UKEOF Coordinating Climate Observations Group (CCOG) - Terms of Reference**

**The following Terms of Reference are proposed for the UKEOF Coordinating Climate Observations Group (CCOG) (June 2013)**

The role of CCOG is to provide an 'executive' function, overseeing coordination of UK Global Climate Observing System (GCOS) activities, specifically to:

1. Oversee and maintain a shared knowledge of national and international GCOS activities;

ii) Advise on UK user priorities, identify gaps in capability and the funding shortfalls, propose solutions to senior decision makers when necessary (for example, the newly formed 'Observations Committee');

iii) Advocate adherence to the GCOS climate monitoring principles and implementation of common observing standards and methods;

iv) Advise on content and ensure national reports are submitted to Commission for Basic Systems (CBS) Lead Centres, GCOS Secretariat and other relevant stakeholders;

v) Advise on matters relating to international engagement (for example, offering input to inform Voluntary Cooperation Mechanism (VCP) related decisions and GCOS Implementation Manager led projects);

vi) Report directly to the UKEOF Management Group and provide regular updates at their meetings. Ensure a link with LWEC Climate task force through members of the UKEOF Management Group.

**Membership**

Members will be appointed initially for a two-year term.

Helen Beadman UK Environmental Observation Framework

Victoria Bennett Natural Environment Research Council (NERC) Data Centres, based at Science & Technology Facilities Council’s (STFC’s) Centre for Environmental Data Archival (CEDA)

Caroline Culshaw NERC

Richard Harding NERC Centre for Ecology and Hydrology

Cathy Johnson (Chair) Department for Energy and Climate Change

Tim Oakley Met Office (GCOS implementation)

Nicola Ranger Department for International Development

Bruce Truscott Met Office (observations partnerships)

Andrea Turner (group secretary) UK Environmental Observation Framework

*Tbd (user of observations) (tbc)*

*Tbd (GCOS National Coordinator) Met Office/DECC (tbc)*

**Meetings**

Meetings will take place three times a year, typically for two hours. Meetings will be in Swindon or at members’ locations as appropriate. Every effort will be made to ensure that the meetings are at suitable times and locations to maximise attendance. UKEOF will provide secretarial support to the group.